

Table 6. Applicant checklist for all SRFB applications. All materials are required at the submittal deadline. Applications missing required components at the submittal deadline are incomplete and will be disqualified. Applicants should discuss with LCFRB staff early in the process if they are concerned they will not be able to meet a required application component. Additional information is available in SRFB Manual 18. Materials can be accessed via the checklist links.

LCFRB Application Materials Checklist
Project record data *LCFRB staff will provide a template spreadsheet for applicants to complete. Applicants cannot work in PRISM until staff receive this information and create a PRISM project record.
All PRISM Online data fields and tabs completed. *LCFRB staff will provide applicants a PRISM project record number and link
SRFB Application Authorization Form
Project photos in .jpg format (two minimum, five maximum)
Project area maps
For acquisition, restoration and design proposals sponsors must provide current signed and dated RCO Landowner Acknowledge Form for all affected landowners.
For monitoring, nutrient enhancement, vegetation management, and assessment proposals sponsors must provide a current signed and dated LCFRB Landowner Certification Form .
RCO Cost Estimate Spreadsheet , in addition to PRISM Online budget.
Signed and dated RCO Project Partner Contribution Forms . *only for local sponsor contribution(s) when a state agency is also a project sponsor.
For acquisition projects, a letter of no objection from appropriate county or city officials.
Project design drawings and other supporting information.
For projects on state-owned aquatic lands and state owned uplands, DNR authorization form. DNR contacts can be found here: https://www.dnr.wa.gov/about/dnr-regions-and-districts
For projects on WDFW-owned lands, WDFW landowner authorization form. Project proposals are due before the end of January to WDFW for consideration in the restoration pathways process. Start the restoration pathways process early by contacting the WDFW Region 5 Southwest Washington Habitat Program Manager (Dave Howe: david.howe@dfw.wa.gov)
Intensively Monitored Watershed Regional Organization Certification (if proposed project is located within the Mill, Abernathy or Germany Creek watersheds) *LCFRB staff will prepare and submit this certification
For monitoring projects, Regional Letter of Intent *LCFRB staff will prepare and submit this letter
For monitoring projects, RCO Regional Certification *LCFRB staff will prepare and submit this letter
Responses to Lead Entity Feedback *complete in PRISM as part of final application
All other SRFB required forms and PRISM information.